

Suzanne Denise Manriquez

Education

1978 University of California, Santa Barbara, B.A. Political Science

Professional Experience

December 2014-October 2020: (10/30/2020 retirement)

Regional Manager: Los Angeles County, Workforce Development, Aging & Community Services:

Responsible for oversight and supervision of four Senior and Community Centers in the Antelope Valley, Altadena and Santa Clarita. Provided administrative support and supervision of Center Directors. Coordinated Center operations to ensure compliance with and attainment of departmental goals and objectives. Worked on site at each center on a weekly basis, assisting in the development of each Centers' diverse programming and services.

October 2001-December-2014:

Senior Field Deputy, Los Angeles County Supervisor, Gloria Molina:

Responsible for providing responsive constituent services and advocacy for First District residents. Represented the Supervisor at meetings and events; developed relations with community stakeholders and identified issues and concerns to provide recommendations and implementation of related response. Served as community liaison to City of Los Angeles and East Los Angeles residents during construction of the Eastside Gold Line. Assigned areas have included the Cities of Los Angeles, Claremont, Baldwin Park, Irwindale, and Pico Rivera. and unincorporated Avocado Heights/ Bassett; and the Azusa/Covina-Islands.

February 1995-January 2001:

District Director: California State Assembly Speaker Antonio R. Villaraigosa: Supervised, trained and recruited District staff to provide constituent services and advocacy in State services and regulatory agencies. Represented the Member at events and meetings, developed and cultivated relations with stakeholders and elected and community leaders, organized large scale District events (Health, Literacy, At Risk Youth sports events, Town Halls).

1993- February 1995:

Workers' Compensation, Rehabilitation Services Evaluator: Buenaventura Evaluation & Testing (Mission Hills/Ventura California). Tested academic and physical tolerances of injured workers; assessed career interest and aptitude levels and provided analysis with recommendations for potential training and future employment opportunities to rehabilitation counselors.

1990-1993:

Vice President, Macondo Leasing, (Downtown Los Angeles): Administered equipment leasing contracts, issued billings and prepared inventory and sales reports. Developed relations with business related organizations

1988-1990:

Field Representative, California State Assemblymember Bob Epple (Downey/Norwalk): Developed and maintained relations with community, non-profit service agency representatives, education and business leaders.

1988:

Special Projects Director, Center for Participation in Democracy (Los Angeles); Organized voter registration activities and events for State wide voter registration organization's one year drive targeting underrepresented populations of minority and youth sectors. In Los Angeles: Recruited volunteers and community organizations to participate in weekend registration drives and coordinated related statewide promotional events in five target cities.

1985-1988:

Executive Director, California Chicano News Media Association: Directed a staff of five based at the USC School of Journalism to serve as a professional association of Chicano (aka Latino) journalists. Organized the annual scholarship banquet to raise funds for aspiring journalists; supervised Job Bank connecting employers with qualified journalism/public relations applicants; supervised annual one week Journalism Workshop at Cal State Northridge

1984:

Community Relations Officer, Los Angeles Olympic Organizing Committee: Community outreach and promotion to communities in the vicinity of competition venues (East Los Angeles/Monterey Park-Field Hockey, Pasadena-Soccer, CSULA (Judo), Dodger Stadium (Baseball-Demo Sport). Organized promotional rallies, sports demonstrations, street banner installations,

1981-1984:

General Manager, KUBO FM, Bilingual Public Radio Station, Salinas, California (Voces Unidas Bilingual Broadcasting Foundation)
As the new station's Communications Specialist conducted outreach and volunteer recruitment campaign to promote new media outlet and secure volunteer programming staff, and community and business support. Promoted to training program as Assistant Station Manager responsible for grant writing, corporate donor and local business sponsorship solicitation. Promoted to General Manager and supervised staff of eight full time paid and over 50 part

time volunteer staff. Responsible for fundraising, financial and personnel oversight, fostering local community and business relations and maintaining compliance with FCC regulations. Networking with Regional, State and national public radio networks.

1978-1981:

Director of Public Affairs, National Association of Farmworker Organizations, Washington. D.C. Wrote and edited weekly and quarterly bilingual newsletter for this organization focused on providing advocacy and representation to organizations involved in field labor standards, re-training programs, rural development, and safety and education programs. Responsible for media relations including organizing quarterly press campaigns in cities where Board meetings and conferences were held (Seattle, Washington, Media relations for

1974-1978

Accounting Clerk, Associated Students UC Santa Barbara: Processed and approved all expenditures for Associated Student Government, campus and student arts programs.

Community Service:

February, 2023 to present:

Boardmember: Friends of the Altadena Senior Center, incorporated non-profit entity providing supplemental funding for supportive services and social and educational opportunities for Center participants.

2007-2009

Commissioner, Quality and Productivity Commission, City of Los Angeles

Former Board Member and President, Family Counseling Services of the West San Gabriel Valley 1986-1997

East Los Angeles College, President's Community Advisory Board 1985-1989

Big Brothers/Big Sisters of Los Angeles and the Inland Empire: Latina Advisory Council 1997-2004; Board Member 2002-2004 (initially Big Sisters until the merger of the two organizations)

1976-1978 President, A.F.S.C.M.E. Union Local 673, UC Santa Barbara employee chapter